

**MINUTES OF THE MEETING OF THE FULL GOVERNING BODY  
OF AMWELL VIEW SCHOOL AND SPECIALIST SPORTS COLLEGE  
ON MONDAY 14<sup>th</sup> MAY 2018 AT 6:00 P.M.**

**PRESENT:** Joe McCarthy (Chair, PAR), Philip Lancaster (LEA), Jan Liversage (HT), Neil Ward (STF), Amy Gregg (Co-Opted), Dan Walker (PAR), Gill Bebee (Bursar – Associate Governor)

**APOLOGIES SENT:** Derek Goodall (Co-Opted), Stephen Carter (Co-Opted), Charlotte Collison (PAR)

**ABSENT:**

**IN ATTENDANCE:** Janet Warrington (Clerk)

	ACTION	BY
1.WELCOME AND INTRODUCTIONS		
<p>2.TO RECEIVE APOLOGIES AND APPROVE ABSENCES</p> <p>Apologies were received and approved for:</p> <ul style="list-style-type: none"> <li>• Stephen Carter</li> <li>• Derek Goodall</li> <li>• Charlotte Collison</li> </ul> <p>The meeting continued as it was agreed to be quorate.</p>		
<p>3.DECLARATION OF ANY CONFLICT OF INTEREST THAT MAY ARISE DURING THE MEETING</p> <p><i>Governors were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and not take part in any discussion or decision on matter.</i></p> <p>None.</p>		
<p>4. TO RECEIVE NOTIFICATION OF ANY OTHER URGENT BUSINESS FOR ITEM 12 AND ACCEPT OR REJECT</p> <p>None.</p>		
<p>5. TO APPROVE THE MINUTES OF 5<sup>th</sup> MARCH 2018 MEETING</p> <p>The minutes were posted on the GovernorHub website and also the schools secure website for the governors to see prior to the meeting. They were agreed as a true record of the meeting and signed by the Chair of Governors.</p>		
<p>6. TO CONSIDER ANY MATTERS ARISING FROM THE MEETING OF 5<sup>th</sup> MARCH 2018</p> <p>Clerk to contact Derek to check if he has completed the Safer Recruitment on-line course or to give a date when he intends to complete it.</p>	JW	May 18

<p>7. TO RECEIVE TEACHER EFFECTIVENESS OVERARCHING SPREADSHEET AND ASK QUESTIONS</p> <p>There appears to be some 'not seen' sections that should have a different answer. NW and JW to revisit and represent the chart at the next meeting.</p> <p>Q. Can we have a similar chart about pupils? A. Yes we will present pupil targets vs attainment at the next meeting.</p>	<p>NW/JW</p> <p>NW</p>	<p>July 18</p> <p>July 18</p>
<p>8. TO RECEIVE FINANCE REPORTS AND ASK QUESTIONS</p> <p>Budget not quite finalised. Year End figures have been completed.</p> <p>Q. Is the carry forward figure within the RAG rating A. Yes, it is in the green Q. Are we comfortable with the staffing levels A. Yes, staff numbers have increased by 18 people from last year. Staff salaries have been increased recently.</p>		
<p>9. TO RECEIVE AMWELL VIEW SCHOOL PROJECT TRACKER REPORT AND ASK QUESTIONS</p> <ul style="list-style-type: none"> <li>• Replacing ceilings will be completed in the Summer Holidays.</li> <li>• St. Margaretsbury Car Parking is now with the Local Authority.</li> <li>• Replacement SMART boards almost complete – one outstanding.</li> </ul> <p>Q. Could we purchase more iPad's for classes and pupils? A. There are already two iPad's in each class. iPad's can become part of a pupil's obsessive behaviour and therefore need to be managed closely. We are happy with the current level, ie two per class.</p>		
<p>10. TO RECEIVE GDPR COMPLIANCE REPORT AND ASK QUESTIONS</p> <p>GDPR Report, memo's and Policy were uploaded to GovernorHub prior to the meeting to be read by Governors.</p> <p>Q. Do parents have to sign consent for everything? A. No as a school we run under Article 6 Public Interest.</p> <p>GDPR Report was accepted. Data Protection Policy was approved. Clerk to upload Policy to the school website.</p>	<p>Clerk</p>	<p>May 18</p>
<p>11. TO RECEIVE UPDATE ON ST. MARGARETSBURY CAR PARK PROJECT AND ASK QUESTIONS</p> <p>The project is now with the Local Authority.</p>		

<p><b>12. TO RECEIVE HEAD TEACHER'S REPORT AND ASK QUESTIONS</b></p> <p>The Headteacher's Report was uploaded to the GovernorHub to be read prior to the meeting.</p> <p>Headteacher to write to Joe Farrell to confirm in writing that all is needed is the five year business plan to move forwards with the Academisation application.</p> <p>Report accepted.</p>	<p>JSL</p>	<p>May 18</p>																					
<p><b>13. TO RECEIVE STAFF LIST AND ASK QUESTIONS</b></p> <p>Report accepted.</p>																							
<p><b>14. TO RECEIVE TRAINING MATRIX AND ASK QUESTIONS</b></p> <p>Report accepted.</p>																							
<p><b>15. TO RECEIVE SAFEGUARDING REPORT AND ASK QUESTIONS</b></p> <p>JSL to arrange a meeting with DG.</p>	<p>JSL</p>	<p>May 18</p>																					
<p><b>16. TO RECEIVE ANY OTHER URGENT BUSINESS AS NOTIFIED IN ITEM 4</b></p> <p>School Development has been uploaded to GovernorHub for Governors to comment or approve. Please email <a href="mailto:Neil.Ward@amwell.herts.sch.uk">Neil.Ward@amwell.herts.sch.uk</a></p>	<p>ALL</p>	<p>May 18</p>																					
<p><b>17. Date of Next Meeting</b> Meeting closed at .</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Summer Term</td> <td style="width: 33%;">18/05/2018</td> <td style="width: 33%;">Ofsted Briefing 12:00-15:00</td> </tr> <tr> <td>Summer Term</td> <td>02/07/2018</td> <td>Committees</td> </tr> <tr> <td>Autumn Term</td> <td>24/09/2018</td> <td>All other business</td> </tr> <tr> <td>Autumn Term</td> <td>12/11/2018</td> <td>Committees</td> </tr> <tr> <td>Spring Term</td> <td>21/01/2019</td> <td>All other business</td> </tr> <tr> <td>Spring Term</td> <td>04/03/2019</td> <td>Committees</td> </tr> <tr> <td>Summer Term</td> <td>13/05/2019</td> <td>All other business</td> </tr> </table>			Summer Term	18/05/2018	Ofsted Briefing 12:00-15:00	Summer Term	02/07/2018	Committees	Autumn Term	24/09/2018	All other business	Autumn Term	12/11/2018	Committees	Spring Term	21/01/2019	All other business	Spring Term	04/03/2019	Committees	Summer Term	13/05/2019	All other business
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Minutes approved (date).....

Signed..... Chair of Governors

**Amwell View School and Specialist Sport College**  
**Minutes of the Full Governing Body meeting 14<sup>th</sup> May, 2018**

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Part II Confidential – not for publication

Signed..... (Chair)

Date.....